

# Canal Company Policy Little: Corporation Notice Under the Americans With Disabilities Act

Company Policy Number:

CCP-2018-007

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## Notice Under the Americans With Disabilities Act

Note: Revision # should be listed in descending order starting with most recent version at the top.

Revision Date(For BCG Use Only)	Revision #	Description/Modification	Revision Section (s)	Author
3/27/2018	1	Updated document identification number and corrected contact information	N/A	
1/1/2017	0	Removed references to Thruway Authority and inserted correct titles and contact information	N/A	



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## NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

New York State Canal Corporation

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the New York State Canal Corporation ("Corporation") will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** The Corporation does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

*Effective Communication:* The Corporation will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the Corporation's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** The Corporation will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Corporation offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Corporation, should contact the Affirmative Action Officer at (914) 681-6246 or at <a href="mailto:accessibility@nypa.gov">accessibility@nypa.gov</a> as soon as possible, but no later than 48 hours before the scheduled event.

The ADA does not require the Corporation to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the Corporation is not accessible to persons with disabilities should be directed to the Affirmative Action Officer at (914) 681-6246 or at accessibility@nypa.gov.

The Corporation will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

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